CURRICULUM VITAE

Personal Data:

Name : HUSSAIN ALI NASSER ALHARTHI

Nationality : UAE

Date of Birth : 12/04/1990

Marital Status : Married

Mobile : 055-6664556

Address : Abu Dhabi, AL Shamkha

Email : h0sh@hotmail.com

Educational Qualification:

- **Bachelor degree in Law and Economics**

Working Experience:

- Experience in Public Relations Representative at SK Company. From January 2010 to April 2012.

  1- work, renewal and cancel Visa
  2- Work, renewal and cancel entry permits for vital facilities.
  3- Issued and cancel the Emirates ID.
  4- Renewal and cancel the trade license.
  5- As well as dealing with all government departments such: Department of economic development and higher education administration.

- Experience in "Stores Manager" at Hawraa Aluminum Company from January 2013 to January 2016.

  1- Maintain all products and garments to be saved, ensuring that they are not damaged, lost or reduced.
  2- Know the time storage period for materials and how long the time is stored.

3- Storage the materials in nearest place to avoid any damaged and dangers, it must be stored in an appropriate manner of receipt, exchange, inspection, planning, confirmation and handling.
4- Stalk take every period, Monthly, Quarter, yearly and show the data balances 5- General cleanliness, follow up and inspection.

- Experience in "Procurement Manager" at Hawraa Aluminum Company from January 2016 to March 2019.

1- Built relationships with vendors to negotiate ideal terms for purchases, refurbishing work as well as equipment and machinery restructuring.
2- Worked closely with all product development departments to create and maintain marketing materials for sales presentations and client meetings.
3- Assigned tasks to associates, staffed projects, tracked progress and updated managers, partners and clients, maintaining optimal business flow.
4- Documented business process and analyzed procedures to insure alignment with changing business needs.
5- Evaluated internal needs and developed plans for maintaining optimal supply levels.
6- Maintained a current understanding of pricing structures, market conditions and trends in the industry.
7- Applied honed problem-solving skills to analyze and resolve issues that impact business operations and goal achievements.
8- Developed and executed marketing programs and general business solutions resulting in increased company exposure, customer traffic and sales.
9- Mapped current business and operational processes and offered recommendations for improvement.
10- Collaborated on all stages of systems development lifecycle, from requirements gathering to production releases.

Personal Skills:

- Professional in using computer
- Love of work and work under pressure
- Team work
- Good to deal with the public
- Desire to know what's new

Hopes:

- Football.
- Swimming.
- Chess.
- Reading.
- Travelling.

Language:

- Arabic
- English

Driving License:

- I Hold Light Vehicle UAE Driving License

Career Objective:

Develop my skills and get experience in the field of work ensures a bright future for me, and makes me exercise my creative and realize its future my goals, and I'm concerned to provide the best sincerity and dedication